

Subject: Admission for CUET 2025-26 – Seat Freezing and Physical Verification of Documents

NOTICE

All the candidates who have been allotted seat in this college through CUET 2025-26 are hereby informed to strictly follow the below mentioned instructions regarding the admission process, seat freezing, and physical verification of documents:

1. Admission Confirmation & Seat Freezing

- Candidate/s allotted a seat in this college must login to the CUET counselling portal and freeze their seat by the specified deadline to confirm their admission.
- Failure to freeze the seat within the stipulated time will lead to cancellation of the allotted seat.

2. Physical Verification of Documents

- All concerned candidates who have successfully frozen their seat must report to the college in person for **physical verification of documents**.
- The venue for document verification shall be Department of Computer Applications of the college.

3. Documents Required (in original and photocopies)

- CUET 2025 Admit Card and Scorecard
- Provisional Allotment Letter
- Class 10th and 12th Mark Sheets & Passing Certificates.
- Transfer Certificate (TC), if any
- Character Certificate
- Category Certificate (if applicable)
- Passport size photographs (2 copies)
- Any other documents as per CUET counselling guidelines

4. Exceptional Note:

- Admission will be provisionally confirmed only after successful verification of all documents.
- Candidates are advised to carry all original documents and photocopies for smooth processing of their admission.
- No requests for extension or late reporting shall be entertained.

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Copy to:

- 1. Convenor Admission Committee for information and necessary action.
- 2. Web Master to upload the notice on college website.
- 3. Notice Board.
- 4. Office record file.